

How to Create a Team


Welcome to the Walk for Kidneys!

The directions below are for Team Captain who want to **create a team**. Email aslade@nkfi.org with any questions or concerns.

Step 1: To create a team, follow the Walk for Kidneys URL:

<https://nkfi.akaraisin.com/2019walkforkidneys>.

On the home page, click "Register".



Walk for Kidneys

Home About Us Contact Us **Register** Donate Login

WALK FOR KIDNEYS 2018

Sunday, July 15
Soldier Field
Registration 8:30 am
Walk Starts 10:00 am

Registration is free and all are welcome!

PATIENT SUPPORTER

5 2 TEAMS 8 PARTICIPANTS 2 DONATIONS

Step 2: To join a team, click on the "Team Captain" option and then "Continue".

Register Now for the 2018 Walk for Kidneys!

Join us for a family friendly and inspirational day at the Walk for Kidneys! Whether an individual or part of a team, register today and join us as we walk to raise money for the National Kidney Foundation of Illinois.

Please select your registration option below:

Individual Registration

Individually raise \$75 and earn your official Walk for Kidneys 2018 T-shirt!

☐ **Individual**

☐ **Virtual Walker**

Can't make it to the Walk for Kidneys? Join us online to still raise funds and awareness for the cause!

Join a Team

Walk with your friends, family, and/or coworkers! There is no minimum or maximum number of team members. Individuals who raise \$75 will earn an official Walk for Kidneys T-shirt!

Please note: If you've already registered as an individual, [login](#) to join a team.

☐ **Team Member**

☐ **Virtual Team Member**

Can't make it to the Walk for Kidneys this year? Join a team as a virtual walker to raise funds and awareness for the cause!

Create a Team

Participate as a Team Captain, create a team and invite friends, family, and/or co-workers to walk with you.

☐ **Team Captain**

Step 3: Read the waiver and accept the terms and conditions.

Note: if you are a returning participant (was on a team or an individual registrant for the 2017 Walk for Kidneys, click "Click Here" next to the Returning Participant blue box at the top of the screen.



**Walk for
Kidneys**

[Home](#) [About Us](#) [Contact Us](#)

[Register](#)

[Donate](#)

[Login](#)

Returning Participant?

[Click Here](#)



Register - Create a Team

Contact Information



Step 4: If you are new to the Walk for Kidneys, complete the registration fields as an individual. Even if you are participating or creating a team on behalf of a company, do NOT choose "Company Representative".

NOTE: "Company Representative" is only used when you will be making a gift on behalf of the company.

[Home](#) [About Us](#) [Contact Us](#)

User Type: *


☒ Individual
☐ Company Representative

First Name: *

Step 5: Fill in the necessary contact information and create a username and password. Then, click "Continue".

Step 6: The site now allows you to register multiple people at once. If you'd like to register more than one individual participant, click "Add another participant" and follow the steps. *Note: you will NOT need to enter address information more than once.*

Contact Information

 New Participant [Remove](#)


First Name: *

Last Name: *

E-mail: *

Registration Type: *

☐ I am authorized to accept Terms & Conditions on their behalf

 Add Another Participant

Step 7: Click "Save & Continue"

Step 8: Create your team! Add your Team Name, Fundraising Goal, etc. Click "Continue"

Register - Create a Team

Team Info

* Required Field

Team Name: *

Team Fundraising Goal (USD):* (Suggested Goal:1,000.00)

Team Security: ☒ Open to Everyone ☐ Password Protected

Step 9: At this point you will be given the opportunity to make a donation. However, it is not necessary to complete your registration. Click "Continue".

Register - Create a Team

Donation

I'd like to make a donation in the amount of (USD):

- This amount will be applied towards your fundraising goal
- Donations of \$1.00 USD or greater will automatically receive an electronic tax receipt

Step 10: Carefully review your contact and personal information and click "Continue".

Step 11: At this point you should be registered for Walk for Kidneys! Check your inbox for a confirmation email.

Step 12: Log-in to customize your team AND participant pages! As the Team Captain, you'll have your own individual page within the team page, and you will manage the team page.

Participant Login


To access your personalized area please enter your Username and Password.
If you haven't already registered for this event, [sign up now!](#)

Username: *

Password: *

OR [f Login with Facebook](#)

Step 13: Customize your pages! Personalize your URL, add a photo, get your story on that page! Why are you participating in the Walk for Kidneys? Why is it important? Why should people support you?! You can access both your personal and team pages from your participant center.


Walk for Kidneys
[Home](#) [About Us](#) [Contact Us](#)


[Participant Center](#) [Donate](#) [Logout](#)

[PERSONAL PAGE](#) [TEAM PAGE](#) [ADDRESS BOOK](#) [EMAIL](#) [GET SOCIAL](#) [FOLLOW-UPS](#) [DONATION HISTORY](#) [HELP](#)

Hello Caitlin Fox, [\[Edit Profile / Personalized URL \]](#) [\[Logout \]](#)

Welcome to the Participant Center


Here are valuable tools to help you spread the word and manage your fundraising efforts.


Campaign Status Reminders – You have:


20 contacts in your address book you have never emailed for this event. [Send e-mail.](#)

Event Bulletin!

For last minute questions e-mail: cfox@nkfi.org


Launch Your Fundraising Campaign

1. Customize your [Personal Page](#) or [Team Page](#)
2. Import your contact list into your [Address Book](#)
3. E-mail family and friends to solicit donations using the [E-mail Center](#)
4. Embed your Fundraising Badge into your blog or external sites by copying the link for [Fundraising Badge](#)



Step 14: Start fundraising and recruiting teammates! Share your personal or team URL with friends, families, colleagues... You got this!